טל': 04-8292284, פקס: 04-8295675
dorms.web.technion.ac.il
משרד מעונות ראשי, בניין 115

לשכת דיקן הסטודנטים
טכניון מכון טכנולוגי לישראל
מעונות הסטודנטים

The Technion – Israel Institute of Technion

Letter of Undertaking for Authorization to Reside in the Student Dormitories (Multi-Year)

I, the undersigned: Last Name _____ **First Name** _____

ID # _____ **Permanent Address** _____

Cell Phone Number _____**Pursuing a** _____**degree**

Email address issued by the Technion _____**@campus.technion.ac.il**

Emergency Contact:
Name: _____ Mobile No.: _____

I acknowledge that the Technion shall be entitled, at its sole discretion, to contact the emergency contact listed above in any emergency relating to me and/or connected to me, and to provide them with relevant information required for the purpose of handling such an emergency.

I hereby declare that my dormitory application, which constitutes an integral part of this Letter of Undertaking, was completed by me, and I take full responsibility for the accuracy of all the information provided therein. I am aware that the decision of the Technion authorities to grant me permission to reside in the dormitories, should my application be accepted, is based on the information and details that I provided in my application, including the provision of emergency contact details. Therefore, should any detail provided in my application be found to be false and/or was not provided to the Technion, in addition to any other remedy that the Technion may have against me, in accordance with its regulations and/or the law, I will forfeit all rights that were granted to me on the basis of the false information, the authorization will be null and void from the outset, and I will have no rights thereunder, and I will be obligated to pay fixed and pre-agreed upon compensation at the rate of double the authorization fee (in addition to the standard authorization fee) for the period of residence specified in the form and/or application.

For all inquiries or requests, **undergraduate students** should contact the Main Dormitory Office at the Technion, and **graduate students** should contact the Graduate Dormitories Office.

I further declare that I am aware that the authorization to reside in the student dormitories of the Technion – Israel Institute of Technology is for the period or periods for which I will receive approval during the course of my studies at the Technion, subject to the following conditions:

A. Definitions

1. **"Authorization to reside"** and/or "**authorization**"– Authorization for personal residential purposes only, together with other student(s), as determined by the sole discretion of the dormitory director, in the apartment or room assigned to me by the dormitory director, and in the common areas shared by all residents of the specific dormitory and/or the dormitories in general. This authorization also includes permission to use the furniture and equipment in the room or in the areas attached to it.

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2. "**Authorization fee**" – The monthly payment for the authorization **(rent and consumption of water and electricity)** granted to me, in accordance with the type of dormitory and the rate list published on the dormitory website under the "Rental Rate List" page.
3. Insofar as it is consistent with the essence of the matter and its context, the meanings of the terms included in this Letter of Undertaking shall be understood to have the same meanings as the corresponding terms in the dormitory rules and regulations and the standing rules for residence in the dormitories.

B. The Nature of the Authorization

4. I am aware that the Tenants' Protection Law [Consolidated Version] 5732 – 1972 (hereinafter "the Law"), and all other laws and/or regulations for the protection of tenants that are currently in effect or will be in effect in the future, shall not apply to the authorization granted in this Letter of Undertaking, because the room was not occupied by a tenant, as defined by the Law, on August 20, 1968, and/or the room was vacated by all tenants and occupants on the aforementioned date, and because I did not pay any key money or any other remuneration to the Technion, other than the authorization fee.
5. I hereby undertake, for the duration of the authorization, not to transfer and/or surrender possession of the apartment or any part thereof to another or others, and/or not to permit another or others to use the apartment or any part thereof.
6. I undertake not to make any alterations to the apartment and not to install any fixtures or special installations, nor to change the lock on the entrance door to the apartment. Further, I shall not be entitled to bring into the room any furniture, equipment, or appliances, other than those already found in the room, without obtaining written permission from the dormitory director and/or an authorized representative of the Technion.
7. The dormitory director and/or the area manager are entitled, from time to time, to transfer me from one room to another within the same dormitory, and/or to another dormitory, at their sole discretion. The term "room," therefore, refers to the specific room in which, at any given time, I will be granted authorization to reside.
8. A representative of the Technion may enter the apartment at any time, whether or not the tenants are present, and may determine if there are any defects in the apartment or any part thereof that, in their opinion, exceed normal wear and tear, as well as the cost of repairing such defects, which the tenant will be responsible for, either based on the actual cost of repair or a rate that is periodically determined. In addition, a representative of the Technion shall be entitled to enter the apartment at any time, whether in the presence of the residents or not, for the purpose of carrying out his duties in any case where there is any concern regarding what is occurring in the apartment.
9. The keeping of animals in the dormitories is prohibited.

C. Authorization Fees and Other Payments

C.1. Advance Payment

10. Upon signing this Letter of Undertaking, I hereby agree to pay an advance fee to secure my place in the dormitories.
11. The advance fee will be equivalent to the lowest monthly rent for the dormitories, as published at that time on the dormitory website under the "Rental Price List" page

(hereinafter: "**advance fee**"), regardless of the authorization fee that I will be required to pay for the type of dormitory I will receive.

12. The advance fee will be used to partially or fully cover any outstanding debt in the dormitories, if applicable, or will be deducted from the authorization fee that I will be required to pay for the first month of my residence in the dormitories, as detailed below.
13. The advance fee will be paid by the student independently through the portal in the "Request for Confirmation of Eligibility for Dormitories" using a credit card.

C.2. Authorization Fee

14. I am aware that the authorization fees may change in accordance with increases in the Consumer Price Index, or as determined by law. Therefore, I hereby undertake to pay the authorization fees as periodically determined by the Technion authorities, including advance payments, monthly payments, or any other payments as stipulated. I understand that the authorization fees at the Technion will be debited from my bank account. I, therefore, undertake to sign a letter of authorization to debit my bank account and to submit it to the Student Accounts Department prior to entering the dormitories. Additionally, I undertake that, in the event that I transfer to another dormitory where the rental rate is higher than the rate of dormitory in which I previously resided, I will pay the difference in the aforementioned authorization fees without any interruption, starting from the day that I transfer to the other dormitory.
15. I declare and confirm that I am aware that authorization fees, or any part thereof, that are not paid on time, will incur interest at a rate of 0.5% per month, and that this does not detract from the Technion's rights to any other remedy and/or relief.
16. Without detracting from the aforementioned, I am aware that if I enter the dormitories during a particular month, in accordance with the provisions of this Letter of Undertaking, I will pay the authorization fee for that month starting from the date of my entry. The entry date will be the date of receipt of the key from the Technion, and the date of vacating will be the date of return of the key to the Technion.
17. I am aware that the Technion provides subsidized dormitory housing solutions, and I undertake to use water, electricity, and gas in an economical and reasonable manner. I understand that, should there be a separate charge for electricity, water, and/or gas in the apartment where I am authorized to reside, I will bear these costs. I am aware that in the apartments for singles, the expenses of the apartment will be divided by the number of tenants in the apartment, and that in apartments for couples/families, the couple residing in the apartment will bear the full cost. Payment will be collected via the authorization I provided to debit my bank account, along with the rent payment. Additionally, I will pay for internet service in the same manner, should I choose to utilize the service.

D. Authorization Period for Residence and Termination of Residence

18. Authorization for residence is limited to one academic year only (unless extended). I am also aware that the granting of authorization for residence for the academic year does not entitle me to any rights regarding any additional academic year(s), and my commitment is for residence for the duration of the entire academic year.
19. A request to extend the period of authorization must be submitted in writing, in advance, during the registration period. If the authorization for residence is extended for an additional period or periods – then all the terms included in this Letter of Undertaking will apply to the

extended period of residence, even if a new letter of undertaking is not signed, unless explicitly stated otherwise in writing.

20. **Dormitory Eligibility Cancellation Process:**

Students who have been granted eligibility **but are not** dormitory residents:

20.1. A student may notify the dormitory office by submitting a "Cancellation Request" on the dormitory portal under the "Confirmation" tab (hereinafter: "**Cancellation Method**") **no later than 30 days (inclusive) before the start of the first semester** of their eligibility for dormitory residence that they have decided to forgo their eligibility for dormitory residence. In such a case, the eligibility for dormitory residence will be canceled, and the advance fee will be refunded to the student's bank account linked to the authorization to debit provided to the Student Accounts Department.

20.2. If the student notifies the dormitory office via the cancellation method **between 29 days before (but not including) the start of the first semester of and up until the first day of the semester** that they have decided to forgo and/or vacate the dormitories, their eligibility for dormitory residence will be canceled, and the advance fee will not be refunded.

Students who have been granted eligibility **and are** dormitory residents:

20.3. A student who notifies the dormitory office via the cancellation method **up to 15 days before the start of the semester** that they have decided to vacate the dormitories will have their eligibility for dormitory residence canceled, and they must vacate the dormitories on the exit date specified on the dormitory website.

20.4. If the student notifies the dormitory office via the cancellation method **from the start of the semester until 7 days (inclusive) after the start of that semester** that they have decided to vacate the dormitories, their eligibility for dormitory residence will be canceled. In such a case, the student must vacate the dormitories no later than 3 days from the date of their notification and will be charged a cancellation fee equal to the amount of the advance fee (as defined above).

20.5. If the student notifies the dormitory office via the cancellation method **more than 7 days (that is, starting from the 8th day) after the start of the semester** that they have decided to vacate the dormitories, their eligibility for dormitory residence will be canceled. In such a case, the student must vacate the dormitories no later than 3 days from the date of their notification and will be charged the full authorization fee for the entire semester. This applies in all cases, except in cases of discontinuation of studies at the Technion, whether initiated by the student and/or by the Technion, as detailed below.

21. I am aware that a request to shorten the authorization period may be submitted to the Main Dormitory Office via email (dormitories@technion.ac.il) in exceptional circumstances, at least 30 days prior to the date I would like to vacate the dormitory. The request will be forwarded to the Dean of Students, who will have the sole discretion to make a decision regarding the request.

22. It is clarified that, for students in the Graduate School, the provisions of Sections 18-21 above shall apply, with the following changes: The authorization for residence for graduate students is granted until the end of the final semester of the degree, according to the

calculation for eligibility* and provided that the student meets the criteria for dormitory eligibility. Additionally, no advance fee will be charged, as outlined in Section C.1. above.

*Eligibility is calculated according to the study track and is detailed on the dormitory website at the following link:

https://tinyurl.com/reajt2k9

E. Vacating the Room

23. I am aware that at the end of the residence period, or in the event of a revokation of the authorization for residence or cancellation by the student as mentioned above, I will be obligated to vacate the room and return it undamaged and clean; the same applies to the furniture and equipment, except for normal wear and tear due to reasonable use. I am aware that the evaluation of the condition of the room upon its return is at the discretion of the area manager and/or their representative. The determination made by the area manager and/or someone on their representative regarding the condition of the room, as stated above, will be final and binding. I am also aware that I am required to coordinate the room return date with the complex supervisor **at least 3 (three) days in advance**.

24. I am aware that if I do not vacate the room and remove my personal belongings from it, the dormitory director and/or a representative of the Technion will be authorized to enter the room, clear it out, and move my personal belongings to another place as they see fit. In such a case, I shall be charged for all expenses incurred in connection with cleaning and vacating the room, as well as the authorization fee for an additional month. I am aware that the Technion and/or the dormitory director and/or a representative of the Technion will not be liable for the loss of any items and/or for any other damage caused to them.

F. Discontinuation of Studies and Scholarship Discontinuation

25. **Undergraduate Students**:

Notwithstanding the above, I am aware that if I discontinue my studies, whether on my own accord or as a result of a decision made by the Technion, and in the event that I take a leave of absence or any other permanent or temporary leave, I will be required to vacate the dormitories within 14 days. I understand that in such circumstances, I will be charged rent until the actual date of vacating.

26. **Graduate Students**:

26.1. Notwithstanding the above, I am aware that if I discontinue my studies, whether on my own accord or as a result of a decision made by the Technion, or if I take a leave of absence in accordance with the regulations specified in the Graduate Studies Catalogue, or if I complete my degree, I must notify Graduate Dormitory Office in writing via email at grdorm@technion.ac.il, and vacate the dormitories within 14 days from the date on the letter of notification regarding the discontinuation of my studies. I am aware that in such circumstances, I will be charged rent until the actual date of vacating.

26.2. Scholarship discontinuation: I am aware that in the event that my scholarship is discontinued for any reason whatsoever, I will be required to vacate the apartment within 14 days from the month in which my scholarship was discontinued, and I will be charged rent until the actual date of vacating. Notwithstanding the provisions of

this section, the Graduate Dormitory Office may approve a continuation of residency in the dormitories for a limited period (referred to in this section as: "**Special Approval**"), in which case I will be required to vacate the room according to the terms specified in the Special Approval and will be charged rent until the actual date of vacating.

G. Behavior in the Dormitories and Revocation of the Authorization

27. I accept full and unconditional responsibility for the condition of the building, equipment, and furniture that are provided for my use, and I shall be required to compensate the Technion for any damage, destruction, loss, or depreciation that may occur to them or any part thereof, for any reason whatsoever, except for depreciation resulting from normal wear and tear, within seven days from the date that I am notified that I must pay the expense for such damage, destruction, loss, or depreciation, as mentioned above. Such compensation shall be paid in the same manner as that by which rent is paid. Additionally, I shall be required to maintain the cleanliness of the room and continuously clean it in accordance with the instructions and guidelines provided by the area manager.
28. For the entire duration of my stay in the dormitories, I shall comply with all Technion regulations and procedures, and in particular, to uphold and adhere with the dormitory regulations and standing rules for residence in the dormitories, as they may be and/or as periodically modified.
29. I confirm that I have read the provisions of the dormitory regulations, the Procedure for Determining Unsuitability for Student Dormitory Residence and the standing rules for residence in the dormitories, and I am aware that these provisions, along with the procedures that are periodically published by the Student Accounts Department at the Technion, constitute an integral part of this Letter of Undertaking and are binding upon me as though they were each individually included in this Letter of Undertaking.
30. I am aware that in the event that I violate the terms of this Letter of Undertaking and/or the dormitory regulations, and/or fail to meet the payment terms, the dormitory director or representative acting on their behalf shall have the authority to revoke the authorization. In such a case, I will be required to vacate the room and return it to the Technion in the manner specified in Section E above, on the date and time specified by the dormitory director. The provisions included in this section do not limit the Technion's right to take additional measures, when appropriate, in accordance with its procedures and regulations.
31. I authorize the dormitory director to take any action they deem necessary for the purpose of fulfilling my obligations under this Letter of Undertaking, including collecting my personal belongings, which were in the room at the time, removing them from the room, and storing them at my expense at a location of their choosing, for which I will be held liable.
32. Any amount that I owe to a third party due to the termination of this authorization may be paid by the Technion at my expense, if I am required to pay it.
33. In order to ensure the fulfillment of my obligations to pay the agreed-upon compensation in the event of reporting false information, as stated in the introduction to this Letter of Undertaking, and to cover any damages as specified in Section 27 above, I hereby grant the Technion irrevocable authorization to collect the aforementioned amounts via the authorization to debit my bank account, as specified in Section 14 above.
34. **Emergency Situations:**

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34.1. Should a public need arise to use the Technion dormitories as a national evacuation facility during a security catastrophe or any type of natural disaster, I am aware that I shall be required to vacate my room, in accordance with the instructions that I will receive from the competent authorities, the security officer at the Technion ("Kabat"), the dormitory director, or anyone on their behalf;

34.2. During any period that a special security situation is declared by the security officer at the Technion ("Kabat"), and in the case that I reside in the reinforced security room ("Mamad") of an apartment for singles, I am aware that I shall be required to leave my room door open to allow others to enter the room for security reasons, even during times that I am not in the room or in the apartment.

35. I am aware and agree that the District Court of Haifa shall have sole and exclusive jurisdiction to rule on any matter pertaining to this Letter of Undertaking and the authorization to reside in the student dormitories, and any matters arising therefrom.

In witness whereof, I have signed below

Signature _____ **Date** _____

The undersigned guarantors, jointly and severally, absolutely and unconditionally, guarantee, together with the student _____ and on his/her behalf, the fulfillment of all of the student's obligations to the Technion – Israel Institute of Technology, and we hereby mutually undertake to pay the Technion, immediately upon its first demand, any amount that the student may owe to the Technion by virtue of or arising from this Letter of Undertaking, with respect to any matter pertaining to the authorization granted to the student to reside in the student dormitories during their studies at the Technion and to use the equipment and furniture, including the telephone.

We are aware and agree that the District Court of Haifa shall have the sole and exclusive jurisdiction to rule on any matter pertaining to this guarantee or arising therefrom.

<u>Signatures of the Guarantors (other students will not be accepted as guarantors):</u>

1. Name of Guarantor _____ ID Number _____

   Address_____ Signature _____

2. Name of Guarantor _____ ID Number _____

   Address_____ Signature _____

<u>Please fill out and upload it to the Portal</u>